ABOUT OUR LIBRARY

Our Middle School Library caters for boys in Years 4, 5 and 6. We endeavour to maintain a vibrant and relevant collection with an excellent selection of both narrative and information titles.

Staff

The teacher/librarian is Ms Susan Ashmore.

Ms Ashmore is a highly experienced classroom teacher and a librarian with extensive experience in school, college, academic and research libraries.

Resources

- A great range of fiction books
- Comics, Graphic Novels, Picture Books
- Quick Read collection
- Promotion of New Release fiction books including student written Book Reviews
- A wide range of non-fictional books to help with assignments or provide information about personal interests and hobbies
- Computer Laboratory and access to the Internet
- Access to laptops
- Electronic Whiteboard
- Online Resources including Encyclopaedia Britannica,
- Black and White, and Colour Photocopying and printing facilities
- Board games

Opening Hours

Monday and Tuesday - 9.00 am – 3.30 pm
Before school: Wednesday, Thursday and Friday – 8.30 am to 3:30 pm
Lunchtime: Monday, Wednesday and Friday - 1.00pm to 1.30 pm

Students will attend class lessons in the library once each week. During these lessons students will be enthusiastically introduced to the newly released publications, books in the library collection, learn to use Oliver, the library catalogue, expand their library skills, and develop their own reading and book selection skills.

Students require permission to use the computers during lunchtime opening times.

Library Bag

All students are asked to carry the library books in a library bag. This helps to protect the books as they travel between school and home, and between the library and the classroom.
Borrowing - The Right Book for Me

Ms Ashmore encourages all students to become aware of themselves as confident readers.

As books come in all sizes and cover many types of stories and information students are encouraged to borrow The Right Book for their reading purpose.

Students should borrow the type and number of books that they can comfortably read within a fortnight. The objective over the year is to encourage and support an expansion in the range of each student’s self-selection of books and, for each student to become aware of themselves enjoying a wide range of reading material.

While there is currently no strict limit on the number of books that can be borrowed at one time, common sense, and recognition of the student’s reading skill, and the necessity of sharing the library resources amongst all students will guide the students in their borrowing.

Students who have overdue loans and have not returned their book, or who have a large number of books on loans may have their borrowing rights suspended until the books are returned.

Students are expected to borrow from the collection for personal reading, Silent Reading in class and to research for their assignments.

Students can generally borrow a combination of fiction of non-fiction books. However in accordance with the Library Curriculum Ms Ashmore may instruct students to borrow only from specific sections of the collection during term.

Borrowing Period – Two weeks

The borrowing period is two weeks.

Students are encouraged to return books when they have finished reading them. Books can be returned during library lessons or whenever the library is open.

Students who wish to continue reading a book beyond the two week borrowing period should speak to Ms Ashmore.

Some books that are popular and heavily borrowed might be able to be put on reserve.

THE COMPUTER LAB AND LAPTOPS

Throughout Years 4 – 6 at St Edmund's College students are asked to complete many assignments. Students attend lessons with Ms Ashmore and their classroom teacher in the Computer Lab once a fortnight. These
lessons help improve student's information literacy and research skills using technology thereby supporting students to find the information needed to complete the assignments.

Research skills and Digital Citizenship is developed through a wide range of programs, resources and activities including:

- Typing Skills
- Original and teacher guided research
- Evaluation of Websites
- Creating Bibliographies and avoiding Plagiarism
- Cyber safety

The Information Literacy Process (1 Defining the Task; 2 Locating Information; 3 Selecting Information; 4 Organising Information; 5 Presenting Information; 6 Evaluating)